



## No Smoking Policy & Procedure - Project Zero Tolerance

Larches High School works in line with the requirements of the law and is a NO SMOKING school. Staff, pupils and any visitors are not allowed to smoke on site at any time. This policy includes cigarettes and electronic cigarettes. This policy also applies to pupils who are off site for curriculum or extracurricular activities and when being transported to and from school.

- If arriving by taxi, pupils will be dropped off outside the school gates. Once pupils have walked on the school site they must remain on site and no pupil will be allowed off site before school starts.
- Pupils have to be in school **no later than 8.55a.m** and it is the pupil's responsibility to ensure they arrive on time. If pupils choose to smoke which results in them being late for school then consequences regarding lateness will follow.
- If a pupil leaves the school site to smoke at any time during the school day, it will be treated as the end of their school day, as they have chosen to leave. If they return, parents will be contacted and the pupil will be expected to make their own way home. If normally brought by taxi, consideration will then be given as to whether this privilege should be continued in the future.
- Cigarettes, electronic cigarettes, geekbars etc and smoking materials and lighters should not to be brought to school, however if it comes to our attention that a pupil is in possession of any of these items then **they must be handed in to a member of staff**. If a pupil is found in possession of any of these items after having being asked to hand them in the items will be confiscated.
- At break and lunchtime pupils must remain within sight of a member of staff- if a pupil goes out of sight (behind buildings/trees/bushes) it will be treated as a breach of the smoking policy. **ALL PUPILS WILL REMAIN ON SITE DURING BREAK AND LUNCHTIMES DUE TO THE BUSY NATURE OF BLACKPOOL ROAD**
- If a pupil smokes on site or if staff has reason to believe the pupil has been smoking, or if the pupil has been with a group who were smoking then that pupil/group will be excluded for the rest of the day. It is every pupil's responsibility to make the right choices therefore if you remain with a person/group who are smoking you will be treated as if you too have been smoking.
- Parents will be contacted to confirm that they are being excluded.

Consequence if you choose to smoke:

- You will be excluded for the rest of your school day / following half day if smoking at off site activities
- A meeting with parents will be arranged as required.
- A change to provision will be made for persistent breaches of the school smoking policy.

Please note: As part of the local authority, the school can fine parents/carer's up to £200 if their child persistently breaches of the above policy.

Student

Signature:.....Date:.....

Parent/Guardian

Signature: .....Date:.....